

# Asheville-Buncombe Technical Community College (A-B Tech) Policy Manual

## Policy 415: Bookstore Operations

It is the policy of the Board of Trustees to allow the operation of a College Bookstore.

Mark-up of new curriculum textbooks sold in the college bookstore shall not exceed twenty-five percent (25%) of the cost. The bookstore may also engage in the purchase and resale of used textbooks. Pricing for used textbooks, trade books, and other merchandise will be determined by competitive market rate conditions.

In accord with [1H SBCCC 300.3 Bookstore and Bookstore Commissions](https://www.nccommunitycolleges.edu/sbcccode/1h-sbccc-3003-bookstore-and-bookstore-commissions), every four years the Board of Trustees shall review the College’s mark-up. Also, the profits generated by the Bookstore can only be used in accord with State Board Policy 1H SBCCC 300.3.

## Scope

Applies to A-B Technical Community College Bookstore operations.

## Definitions

None

## References

State Board of Community Colleges Policy, [**1H SBCCC 300.3 Bookstore and Bookstore Commissions**](https://www.nccommunitycolleges.edu/sbcccode/1h-sbccc-3003-bookstore-and-bookstore-commissions)

Reviewed by the Executive Leadership Team, March 22, 2023

Next Board Review Date: April 3, 2027

### Policy Owner

Vice President for Business & Finance/CFO, Ext. 7111

See Bookstore Operations Procedure

Approved by the Board of Trustees on April 3, 2023.